CODE:

**ACCESS CONTROL**

**Policy**

It is the policy of the \_\_\_\_\_\_\_\_\_\_\_\_\_School District to provide a safe environment for students and employees while facilitating access to school buildings, premises and equipment by authorized users. The safety and security of the district’s physical space and assets is a shared responsibility of all members of the \_\_\_\_\_\_\_\_\_\_\_\_School District. This policy addresses the design and management of access-control systems and measures to ensure consistency in implementation.

The District shall establish access control procedures to address the design, administration and management of access control systems and measures. Access-control privileges shall be determined and assigned by the Superintendent or designee and/or his or her designee based on the specific needs and requirements of the District and the electronic identification/access badge.

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| *Date Warned:*  |
| *Date Adopted:**Legal Reference(s)*  |