

**Vermont School Crisis Planning Team Meeting**  
**Department of Public Safety**  
**Waterbury, VT**  
**September 13, 2016**  
**VSCPT Meeting 1:00 PM**

**AGENDA**

- **Introductions/Welcome** – Steve
- **Review of summer school crisis planning initiatives - Rob/Emily**
  - School crisis planning documents/guidance
  - Establishment of Vermont School Safety Center (overview and web-site development)
  - Incident Command Training
  - REMS, EOP development training
- **Future meeting coordination/process** - Steve
- **Identification of future team initiatives**
  - School safety video development - Rob/Emily (show video)
  - School safety planning template - Rob/Emily (show template)
  - School safety conference and other stakeholder conferences - Rob/Emily
  - Home visit template - Rob/Emily
  - S/U and LEPC visits - Rob/Emily
  - School safety survey review/future initiatives - Rob/Emily (show survey)
  - Staff skills survey - Rob/Emily/Steve
  - Re-unification and role of American Red Cross – Emily
- **Future meeting discussions**
- **New business**
- **Next meeting date**

If you are unable to attend in person, Emily Harris of the Vermont Division of Emergency Management and Homeland Security set up a teleconference line which you can access using this information:

**1. Please join my meeting, Tuesday, September 13, 2016 at 1:00 PM Eastern Daylight**

**Time. <https://global.gotomeeting.com/join/893531085>**

**2. Join the conference call:**

**United States (toll-free): 1 877 309 2070**

**Access Code: 893-531-085 Audio PIN: Shown after joining the meeting**

**Meeting ID: 893-531-085**

The 2016 VSCPT is a recognized, affiliated group of appointees this year and it is good to see so many of you back at the table. First time participants should know that the SEOC is at 45 State Drive in Waterbury and parking is located next to and behind the building (please see attached map – parking is highlighted in blue). Give yourself a little extra time as you will have to sign in, leave identification and receive an access badge to be escorted to the SEOC on the second floor.

